




**DEPARTMENT OF PERSONNEL**

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**MEMO PERD #16/98**

April 21, 1998

TO: All State Agencies  
ATTN: Designee for Personnel Rules and Class Plan Distribution  
FROM:  Sharon P. Murphy, Director  
Department of Personnel  
SUBJECT: REGULATION CHANGES

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The regulations included with this memorandum are being proposed for permanent adoption at the June 11, 1998, Personnel Commission meeting. This meeting will be held at 9:30 a.m. at the Legislative Building, 401 South Carson Street, Room 3161, Carson City, Nevada.

In order to review the proposed changes in the regulations and solicit comments from interested persons, a workshop will be held at 9:30 a.m. on Friday, May 15, 1998, at the Grant Sawyer Building, 555 E. Washington Street, Room 1412, Las Vegas, Nevada. An informational note precedes each regulation which explains the nature and purpose of the proposed change to the regulation.

Please see that all department heads, division heads and personnel officers, as appropriate, are advised of these proposed changes. Also, please circulate or post the enclosed *Notice of Workshop to Solicit Comments on Proposed Regulations* and *Notice of Hearing* along with the *text of the proposed regulations*, or otherwise notify your employees.

SPM:dsb

Enclosures